

TESTON PARISH COUNCIL

20th January 2021

Teston Parish Councillors are summoned and members of the public and the press are invited to attend an extraordinary meeting of Teston Parish Council, called by the Chairman, which will take place via Zoom video-conferencing on 26th January 2021 at 7.30pm.



Michelle Tatton, Clerk to the Council

Please note that until further notice there will be no public question time during online meetings but members of the public are invited to contact the Clerk at testonparish@aol.com or 01732 521889 and/or the Chairman, Peter Coulling at petercoulling@hotmail.com or 01622 813143 should they have any comments or queries so that these can be considered.

To request meeting code please email

[the Chairman petercoulling@hotmail.com](mailto:petercoulling@hotmail.com) or Clerk testonparish@aol.com

In the interests of transparency, all Parish Councillors declare that that they have an interest in (a) Ash Tree Corner, Courtlands Verge and the Allotments, as the Parish Council owns the land; (b) the Village Green and Village Hall as Custodian Trustees; (c) Teston Land Conservation Trust Matters as they are Trustees; (d) Teston Village Stores CIC as they are Directors of the CIC; and d) Cllr Douglass, Cllr Owens, Cllr Miss Page and Cllr Mrs Wheat have an interest as members of Teston Village Hall Management Committee.

20/028	Declarations of Disclosable Pecuniary Interests and/or Other Significant Interests
20/029	To Receive and Agree Apologies for Absence
20/030	To Agree Minutes of Previous Meetings on 24th November 2020
20/031	Ratification of Decisions Taken by Clerk under the Scheme of Delegation Since 24th November 2020
	Finance and Administration
20/032	a) Statement of Accounts: to consider receipts, approve bills for payment – including ratification of payments made since the last meeting - and to note the general financial position including Parish Services Scheme b) Budget 2021-22 and Precept: to note level of PSS Grant and to confirm the precept request c) Banking Arrangements: to receive update and to consider staying with Natwest and applying for viewing access which would be to all accounts
20/033	Accessibility Requirements for Public Sector Websites: To note arrangements for provision of a replacement website and ongoing maintenance, including additional employed support
	Highways
20/034	Tonbridge Road Crossing: to receive update from the Chairman and Vice-Chairman and agree further action

Clerk: Mrs Michelle Tatton

10 Clare Wood Drive, East Malling, Kent ME19 6PA Telephone: (01732) 521889 E-mail: testonparish@aol.com

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	Environment
20/035	Replacement Notice Board: to consider any outstanding arrangements relating to the new noticeboard including approval of the revised Notice Board Policy
20/036	Allotments a) Regular Inspection Report from Cllr Douglass and Proposed Skip Hire: to receive report and agree any actions b) Renewal Update: to note position
20/037	War Memorial Hedge: to receive report and consider future steps
	Other
20/038	Removal of Wreaths from the War Memorial after 31st January: to confirm
20/039	To Consider Steps to Promote the 2021 Parish Council Elections
20/040	Proposed Dates for Future Parish Council Meetings 2021: 30 th March, 18 th May, 27 th July, 28 th September, 30 th November
20/041	Clerk's Report for Noting

**List of Decisions Taken by the Clerk Since 24th November 2020
Under the Agreed Scheme of Delegation During COVID-19
(See Agenda item 20/031 above)**

Detail	Decision and background	Date Taken
Defibrillator supplies	It was noted on 27 th December that the defibrillator had been used. The equipment was subsequently returned. The pads had been used, and it was the recommendation of the supplier that the batteries also be replaced. The Clerk placed an order with First Rescue for replacement pads and batteries to ensure that the equipment could come back to use as soon as possible.	04.01.2021
Tree Work	It was noted by the Chairman on 1 st January that the Prunus on the Village Green had a damaged bough that was hanging towards the ground. A quotation was obtained from £85 to make safe by removing the damaged part of the bough and dress the wound and this was accepted by the Clerk on 5 th January.	05.01.2021
Planning Application	TM/20/02749/OA - Land South of Barming Station and East of Hermitage Lane, Aylesford - Outline Application: erection of up to 330 dwellings The Parish Council has consistently responded to application in the Hermitage Lane area over the last several years. In view of the Clerk's association with TMBC, a draft response was prepared by the Chairman and circulated for comment to all Cllrs prior to submission to MBC, raising objection on highway grounds including the potential impact on the A26 and Watlington crossroads.	14.01.2021
Website	Over some period of time the Parish Council has been investigating options for a new website as a result of the pending closure of the existing website by KCC. The Cantium offer was looked at carefully but was not felt to be acceptable. Other options were explored including the development of a new website by Eyelid Productions at a cost of £650 plus £100 yearly support costs. Hosting would be via Cloud Next at £79.99 plus £110 every 2 years for a gov.uk web domain. Views were sought from all Cllrs following which the decision was taken to proceed.	15.01.2021

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