

Teston Parish Council

Teston Parish Councillors are summoned and members of the public and the press are invited to attend the Annual Meeting of the Teston Parish Council that will take place on Tuesday 27 May 2025 starting at 7.30p.m. at Teston Village Hall.

Melissa Babington



20th May 2025

Clerk

In the interests of transparency, all Parish Councillors declare an interest in (a) Ash Tree Corner, Courtlands Verge, and the Allotments, as the Parish Council owns the land; (b) the Village Green and Village Hall as Custodian Trustees; (c) Teston Land Conservation Trust Matters as they are Trustees; and (d) Teston Village Stores CIC as they are Directors of the CIC. Cllr Douglass, Cllr Mrs Wheat, and Cllr Ayling have an interest as members of Teston Village Hall Management Committee and Cllr Ms Burgon has an interest as a member of Barming with Teston PCC.

Your attention is drawn to the Parish Council's Standing Orders on the Photographing, Recording, Filming or Broadcasting of Teston Parish Council Meetings. The policy will be displayed at each Parish Council meeting. A copy of the policy is also available upon request from the Clerk using the contact details on the final page of the Agenda.

1.	Election of Chairman and Chairman's Declaration of Office
2.	Election of Vice-Chairman
3.	Declarations of Interest
4.	To receive and agree Apologies for Absence
Meeting adjourned to receive comments and questions from members of the public	
Public session: for approximately 15 minutes the Chairman invites comments and questions from members of the public (which do not constitute a formal part of the meeting). Members of the public may not speak at any other time during the meeting, save with the express consent of the Chairman	
Meeting Reconvenes	
5.	To agree Minutes of previous meetings: 25 th March 2025
6.	Ratification of Decisions: to ratify decisions taken by the Clerk via EDA since the last meeting
7.	Ordering of the Agenda: requests for items to be taken earlier in the meeting
8.	To agree the appointment of Representatives to Outside Bodies: a) Kent Association of Local Councils: (currently Cllr Coulling and Cllr Douglass) b) Teston Village Hall Management Committee: (currently Cllr Douglass, Cllr Ayling and Cllr Mrs Wheat)
9.	Finance Report: to consider the report of the Clerk, review Bank Reconciliation, cheques for signature
10.	Annual Return for the Year ending 31st March 2025 (deadline 30.06.2025): a) To again note and consider responses to April Skies' Action Plan for 2023-24 b) To receive Internal Auditor's Report c) To note outcome of Governance Review undertaken by Cllr Owens and Cllr Mrs Wheat and to agree any recommendations d) To review and agree Asset Register e) To agree the Governance Statement at section 1 of the Annual Return f) To approve the Accounting Statements at section 2 of the Annual Return g) To note the Public Inspection Period for the Exercise of Electors Rights (03.06.2025 – 14.07.2025)

11.	Bank Mandates: to discuss and update
12.	Insurance: to ratify renewal of the insurance policy for (£352.49)
13.	Planning: to consider the Clerk's report setting out the position on new and current applications
14.	Teston Bridge Country Park: update upon Environment Agency work and any other relevant matter
15.	Tree, Hedge Work, and routine maintenance: to receive an update
16.	Allotments Report: update from Cllr Douglass
17.	Play Equipment Replacement: review and commitment
18.	Teston Village Stores CIC: possible grant
19.	Telephone Kiosk: status, insurance and necessary works, Asset Register valuation
20.	Highways: to discuss and update HIP, edging pavement, south side Tonbridge Road
21.	Landscaping: to discuss bulb purchase & planting
22.	Exceptional Delegated Authority: to decide whether EDA should continue until the next meeting
Meeting Adjourned	
Teston Land Conservation Trust matters • Kissing gate • Permissive access Teston Village Stores CIC matters • Current finances • Stock-take Friends of Teston Church • Hatchments - update	
Meeting Reconvenes	
	Confidential Items
23.	Knole Farm status
24.	To consider the exclusion of the press and public on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Date of next meeting: Tuesday 29th July 2025 at 7.30pm at the Teston Village Hall