

TESTON PARISH COUNCIL

These Minutes were approved by the Council at its meeting on 24th November 2020

Minutes of Virtual Meeting on 28th July 2020

Cllr Peter Coulling - Chairman
Cllr Christopher Douglass
Cllr Ms Tina Burgon
Cllr Roger Levett
Cllr Miss Dawn Page
Cllr Robin Owens
Cllr Mrs Nina Wheat

Mrs Michelle Tatton (Clerk)

Members of the public: None

While there were no members of the public present, the Chairman drew the Parish Council's Standing Orders on Photographing, Recording, Filming or Broadcasting of Teston Parish Council Meetings. No intention to photograph, record, film or broadcast the meeting was declared by Cllrs.

20/008	Declarations of Disclosable Pecuniary Interests and/or Other Significant Interests In the interests of transparency, all Parish Councillors declare that they have an interest in (a) Ash Tree Corner, Courtlands Verge and the Allotments, as the Parish Council owns the land; (b) the Village Green and Village Hall as Custodian Trustees; (c) Teston Land Conservation Trust Matters as they are Trustees; (d) Teston Village Stores CIC as they are Directors of the CIC; and d) Cllr Douglass, Cllr Owens, Cllr Miss Page and Cllr Mrs Wheat have an interest as members of Teston Village Hall Management Committee. No other interests were declared.
20/009	Apologies for Absence: None
20/010	Annual Return for the Year ending 31st March 2020: The Chairman thanked the Clerk, Cllr Mrs Wheat and Cllr Owens for their work relating to the AGAR and financial review a) To receive Internal Auditor's Report: This had been circulated and considered. The comments regarding the meeting of 31 st March was noted. The situation had been regularised by the meeting in June. Regarding the review of Standing Orders, it had been observed that these were not on the website. There was no strong feeling among Cllrs that uploading of Standing Orders to the website was necessary. Outside of the meeting further consideration would be given to what further details/documents could be included on the website. As to comments regarding overtime and the possibility of an Assistant Clerk, the Clerk was asked to consider this and raise if she felt this was necessary. The comments regarding the exercise of public rights was noted and importantly the need for the notice to be published at least 1 day before the commencement of the Inspection Period . In all other respects the report was noted . b) Outcome of Governance Review: This had been undertaken remotely by Cllr Owens and Cllr Mrs Wheat and. They were satisfied that the AGAR reflected the position of the Parish Council and that proper processes were being followed. c) Approval of Updated Asset Register: This had been circulated and was approved . d) Approval of the Governance Statement at Section 1 of the Annual Return: The statements were read by all Councillors and approved . Section 1 was signed by the Chairman and the Clerk. e) Approval of the Accounting Statements at section 2 of the Annual Return: The Statement had been signed ahead of the meeting by the Clerk. The statements were approved and signed by the Chairman.

Signed Chairman
24th November 2020