

Addition to Teston Parish Council Standing Orders (Attachment 2; Financial Regulations)

New Paragraph 16.

16. Use of Non-Transactional Internet Banking Facility

- 16.1. Arrangements defined in Paragraph 6 refer to transactions; that is, the making of payments.
- 16.2. This Paragraph only applies to viewing arrangement for a specific council bank account nominated by resolution of the council.
- 16.3. For an account so nominated, a duly completed application shall be made to the relevant bank to afford Internet access for nominated councillors to such account, with such access including, but only if required by that bank, transactional capability, as well as viewing capability.
- 16.4. Should such application be authorised by the bank, the nominated councillors may activate their new permissions, but in no circumstances shall then request from the bank any device or access to any other mechanism or procedure to enable the making of transactions from that account and, at all times, use of such access shall be restricted to viewing entries into and out of that bank account.
- 16.5. In the event that a signatory ceases to be a Councillor, he or she shall forthwith be removed as a signatory.
- 16.6. For the avoidance of doubt, Paragraph 6.15 shall apply to the arrangements defined in this Paragraph; that is, ongoing administration shall be effected by, or, if utilising online facilities and the Clerk does not have online access, with the explicit written or emailed approval of, the Clerk.